



LUMINARY
LEARNING NETWORK

NOTICE OF PUBLIC MEETING

LUMINARY LEARNING NETWORK BOARD

Wednesday September 6, 2017 at 5:00 PM

AGENDA

The LLN board will meet for a board meeting to discuss:

5:00 – 6:00 Accountability & Role of the Board

6:00 – 7:00 Board Composition

**The meeting will be held at the Denver Green School (MS Cottage) located at
6700 E. Virginia Avenue, Denver, CO, 80224.**

LLN Board Meeting
September 6, 2017
Denver Green School (MS Cottage)

Attendees:

Board Members

- Mary Seawell | President, Community Representative
- Jen Walmer | Vice President, Community Representative
- Savinay Chandrasekhar | Secretary, ED of Minds Matter of Denver, Community Representative
- Janet Lopez | Senior Program Manager at Rose Community Foundation, Community Representative
- Frank Coyne | Lead Partner at Denver Green School, School Leader Representative
- Jen Jackson | Principal of Cole Arts and Sciences, School Leader Representative

Other Attendees

- Zach Rahn | Principal, Ashley Elementary
- Julia Shepherd, Principal, C3

Agenda Items:

1. Accountability and the Role of the Board
2. Board Composition

Topic 1: Accountability and the Role of the Board

Mary Seawell, LLN Board President,, with the support of all LLN school leaders and Mary/Jen, crafted an [Accountability Plan for LLN as a Board](#) after talking with all four schools.

Mary Seawell confirmed that each school still has a strong desire to remain part of the LLN.

The Board confirmed that the requirement for schools is to grow one SPF band from their SPF status at the time of entry to the LLN. If there is a change in school leadership during the first three years, this remains the commitment.

Jen Walmer expressed a desire to get data in advance of meetings so that the Board could have a *Board-level* conversation around strategy and accountability. This will allow for clearer lens for school-level strategy discussions (e.g. would a school be better off under a traditional IS model instead of the LLN autonomy model). She also expressed concerns about having the data too late (SPF), instead of earlier

conversations throughout the year about anticipated SPF outcomes so the Board could be proactive, instead of reactive.

The board expressed desire for more progress monitoring (bi-monthly?) data tracking. To that end we will strive to:

- We will try to ensure data sharing with LLN Board correlates to data releases and set up a timeline for data cycles to share with the board.
- We need to focus on the academic achievement and our expressed level of accountability that we said we would be responsible to the DPS board.

Board members also discussed the need to commit to:

- Monthly board meetings to define the cycles and reporting cycles.
- A calendar to define progress monitoring cycles -- with longer meetings when important data come out, and with sufficient time (and perhaps a pre-review meeting) to go over the data.
- If it's not in this accountability structure, then we need to define the timeline for reporting data to to board.

Action Step: LLN ED will update board at defined intervals throughout the year.

There was board consensus to the above suggestions

Action steps that came from discussion around sharing data:

There are learnings for the board to pinpoint and calendarization that needs to happen:

1. **Define the system**--what is the feedback loop--for Jess to inform the board of data growth/data sharing.
2. **Calendar out**-- data sharing--set amount of times per year, (bi-monthly/quarterly?), and board response to data in addition to board has typical responsibilities.
3. **After SPF release**, the board is requesting an improved data process and presentation to the board. Board will ask for lense and provide data analysis (maybe have a data consultant look at it?)
4. **Jess will look to hire** a data person and or consultant to help with analysis and sharing.

Discussion of School and Board Accountability--Key Questions Raised:

1. How do we balance the responsibility of accountability--holding schools accountable for performance vs. maintaining the autonomy of the zone.
2. What are the measures of support that are needed and when?
3. Is there a sequencing of intervention that are required to be put in place? Or a menu of items on the intervention menu? Tie those menu items that go to cost and capture the cost to each school?
4. Is there a way to turn this "inventory" into an extra measure that goes on top of the SPF to brag about the success of LLN.

5. What are the district supports that are similar?
6. We need to more clearly define the role or the LLN ED accountability and evaluation role of ED for school support and then back to the board.

Additional Questions: :

What are the key decisions that are needed in an accountability structure that benefit the zone that may not benefit the individual school--to preserve the integrity of the zone?

Is the school benefiting from being in the zone? What is the value add to the school? How do we define the collaborative relationships?

Group Answer: We need to name the benefits as part of the accountability to help with LLN success story.

Collaborative thoughts and Action Steps on Accountability:

1. *How is the board accountable to the DPS BOE? What are the board responsibilities?*

(monthly meetings, data review, evaluate ED etc, work with BOE)

Action Step: Jen W and Janet L will collaborate on this document and have it to share with the board 2 weeks prior to next board meeting.

2. *How is the ED accountable to the LLN Bd?*

Action Step: Look at the above suggestions, and Mary will create the document and share with the Board.

3. *How are school leaders held accountable to both?*

[Accountability Plan for LLN as a Board](#); is the cornerstone of school leader accountability

Action Step: Jess will complete this after further discussion with School Leaders

4. *Create a chart structure--3 Circle Venn Diagram-- that shows the interplay between the three components above?*

Action Step: Jess will complete this after further discussion with School Leaders

Topic 2: Board Composition

- We will invite Tom to be part of the board; and make him aware of the meetings that are of the most importance for him to be here and his voice to be heard.

Action Step: Mary will relay this to Tom

- We will develop his role to help inform the LLN of District priorities and then be informed of LLN priorities.
- We still need to decide his voting rights.
- We will still have a BOE member of the LLN Board.
- Could we have teachers from teacher council be part of the board?

Meeting ended 6:47